

Important points

Please read carefully before signing



Bidborough
Village
Nursery
School

Fees are payable per term in advance within two weeks of receiving the invoice and are non-refundable. Our budget and staffing depend on timely fee payments

Outstanding fees: If you face difficulties in paying fees, please inform us immediately. We're open to discussing alternative arrangements for parents in genuine financial hardship

Absent: We cannot offer refunds or deductions for days when your child is absent due to illness, holidays, or other reasons. Reserved days are non-transferable and cannot be reallocated

Swap: We understand that flexibility can be important. Parents can request to swap attendance days pattern, subject to availability and approval. Swaps should be arranged through nursery management and are limited to viability.

Closure: If BVNS must cancel sessions, we'll provide as much notice as possible. We reserve the right to offer replacement sessions instead of refunds

Withdrawal or Session Reduction and Notice: To withdraw your child or reduce sessions, **a six-week notice period is required**. Notices must be given via email to info@bvns.co.uk or as a written letter to the Nursery Manager.

Late collection of children: The nursery closes at 3:00 pm. Late collection infringes our staff/child ratio obligations. A late collection fee of £5 for the first 10 minutes and £10 for each additional 10-minute interval will be charged.

Further Information: Please refer to our terms and conditions and policies, available online at bvns.co.uk or in hard copy upon request.

Legal Binding Agreement: Your agreement to our terms and conditions is legally binding.

For further information please read out terms and condition and policies available online on our website bvns.co.uk or as a hard copy upon request.

Signed (parent/carer)

Print name:

Date: