



Student Placement Policy

Reviewed date: November 2023

Introduction

BVNS values the contribution of students from childcare and nursery education courses. Our Student Placement Policy outlines our approach to providing meaningful, educational, and safe placement experiences for students.

Policy Principles

1. **Child-Focused Approach:** The welfare and needs of the children in our care are paramount. Placements will not impact the quality of care and education provided to our children.
2. **Student Admission:** The number of students admitted for placement will be carefully managed to avoid hindering nursery operations.
3. **Permission for Child Studies:** Students required to conduct child studies must obtain written permission from the parents of the child involved.
4. **Course Requirements:** Students must be enrolled in a recognized childcare or nursery education course, verified by their tutor, that provides an understanding of child development and nursery activities.
5. **Confidentiality:** Students must adhere to our Confidentiality Policy. Any information about children, families, or staff members obtained during placement is strictly confidential.
6. **Supervision and Interaction:** Students will always be supervised and never left alone with children. Students under 17 will not count towards the staff-child ratio and will be supervised at all times. Those aged 17 and over on long-term placements may be included in ratios if deemed competent and responsible.
7. **Use of Mobile Phones:** Mobile phone use is restricted to lunchtimes and emergency situations only.
8. **Personal and Emergency Contact Information:** All students must provide personal and emergency contact details, as well as any pertinent medical information, to the nursery manager.
9. **Tutor Visits:** Visits from tutors to discuss and support students on placement are encouraged and facilitated by BVNS.
10. **Right to Terminate Placement:** BVNS reserves the right to terminate a student's placement if their presence adversely affects the children, staff, or nursery operations.

Review and Updates

- This policy will be reviewed annually or as needed to ensure it remains effective and aligned with current educational practices and nursery requirements.